

Saving DICOM images from DEXIS OP 3D to a Zip File you can send to IDT

The steps to save DICOM data from a DEXIS OP 3D scanner will depend on whether you are using Cliniview™, VixWin™, Dexis Imaging Suite™ or DTX Studio™ to view the images.

IMPORTANT: Please do NOT send DICOM files exported from Anatomage InVivo™ to IDT, as the InVivo software removes some important information from the DICOM headers.

Part I – If you are using CLINIVIEW software

Step 1: Create a folder on the Desktop with the patient's name

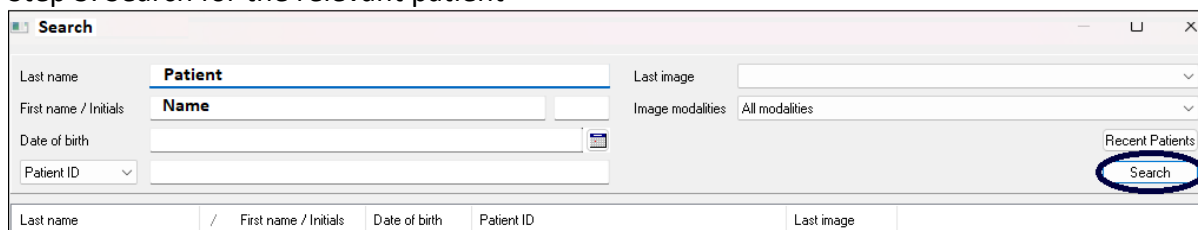


Step 2: Login to CLINIVIEW

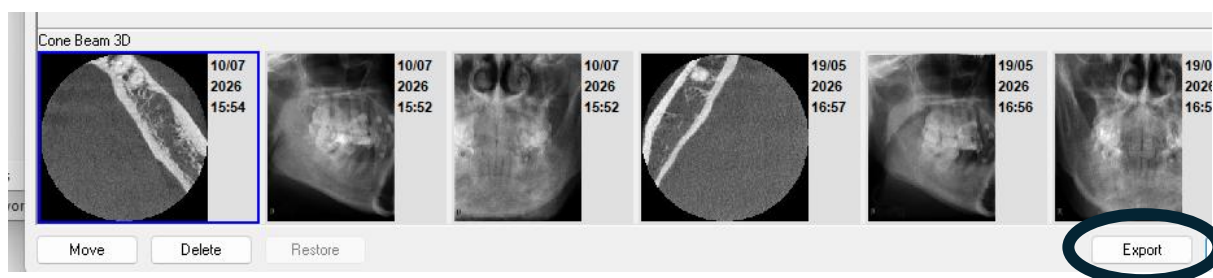


Screenshots courtesy of Sunningdale Dental Practice

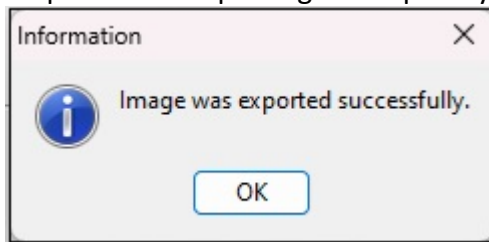
Step 3: Search for the relevant patient



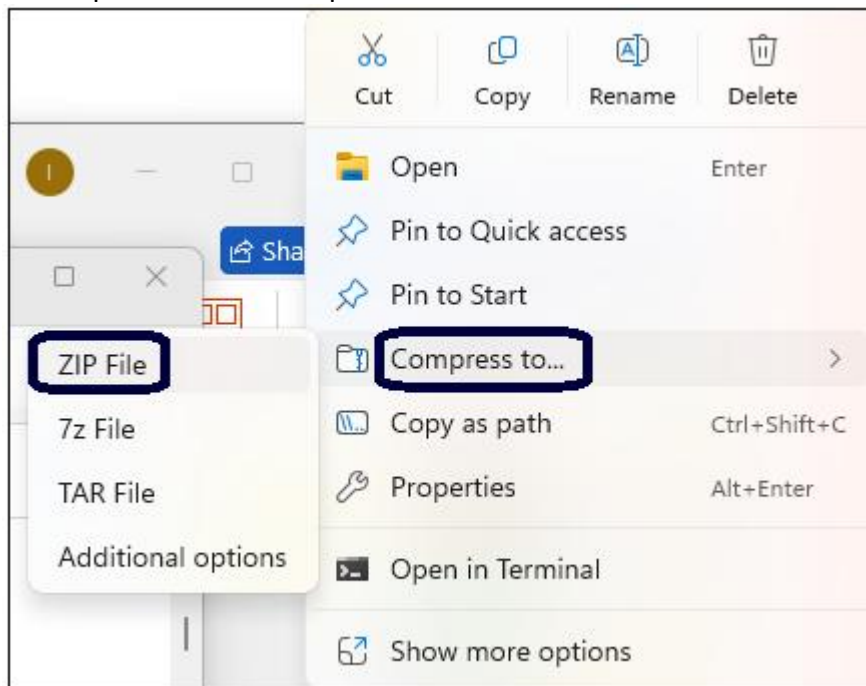
Step 4: Highlight the CBCT Series you want to export and click “Export” to save it to the patient's folder on the Desktop (this can take a few minutes to save all the images)



Step 5: When exporting is complete you will see this popup message



Step 6: Right-click (with the right mouse button) on the Patient Name folder on your Desktop and select "Compress to... ZIP File"



Step 7: Use Method A or Method B or Method C below, or any other method you prefer, to send the Zip File to IDT.

Part II – If you are using VIXWIN software

If you are using VIXWIN software, you can send IDT the Raw DICOM files that are saved to your Server's hard disk by the OP 3D CBCT scanner. It is not necessary to convert them or export them first.

The raw DICOM files are usually stored in a folder with a name like

\\PracticeName\ScannerName\00XXXX

where 00XXXX indicates the Patient ID Number - "007018" in the example below.

You can use Anatomage InVivo™ to find the Patient ID Number – but please do NOT send DICOM files exported from Anatomage InVivo™ to IDT - as the InVivo software removes some important information that is present in the Raw DICOM headers.

Step 1

- Find the **Patient ID Number**
- This will be a number like "007018" uniquely identifying the Patient
- You may be able to find it from your **Practice Management System**
- Or you can find it using **Anatomage InVivo** as follows:
- Open the case in Anatomage InVivo
- From the "File" menu select "Case Info"
- A dialog box will appear showing the Patient ID.

Group	Description	Value
Identification	SOPClassUID	1.2.840.10008.5.1.4.1.1.2
	Modality	CT
	SOPInstanceUID	2.16.840.114421.1.1.4.286097...
	Image Type	ORIGINAL\PRIMARY\AXIAL
	Study Date	20140227
	Series Date	20140227
	Acquisition Date	20140227
	Image Date	20140227
	Study Time	115636
	Manufacturer	Gendex
	Institution Name	Lander Dental Group
	Manufacturer's Model Name	GXDP-700
	Series Description	3D Volume
	Station Name	DP-700
Acquisition	Patient Position	HFS
	KV	90.3
	XRay Tube Current	10.5
	Exposure Time	4860
Image	Study InstanceUID	2.16.840.114421.1.1.2.286097...
	Series InstanceUID	2.16.840.114421.1.1.3.286097...
	Series Number	1
	Acquisition Number	1
Image Representation	Image Orientation (Patient)	1\0\0\0\1\0
	Window Center	1000

Step 2

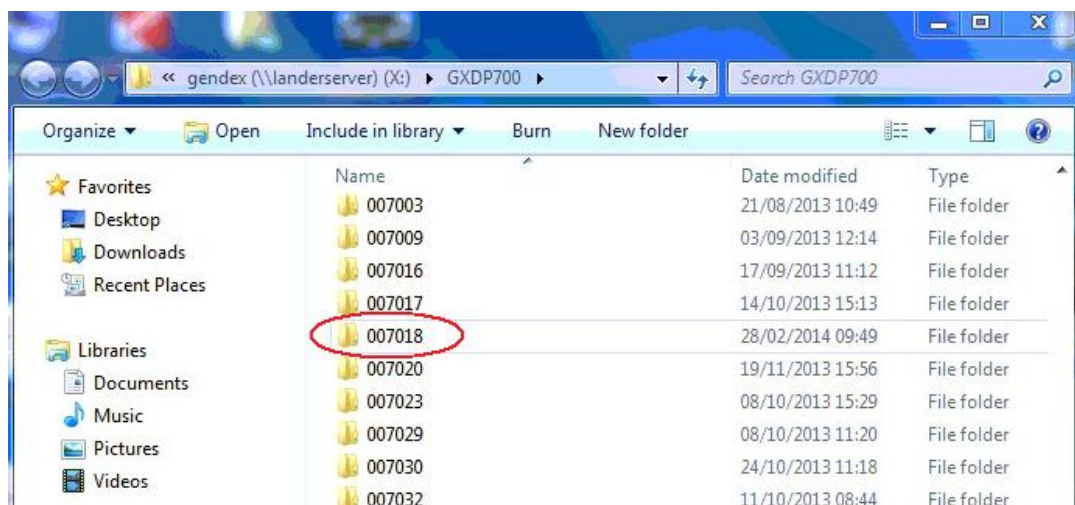
Use Windows **File Explorer** to find the folder where the Raw DICOM files are located. It will usually have a pathname like this:

`\\PracticeName\ScannerName\`

If you can't find this folder you may need to ask your CBCT Engineer or Applications Specialist for assistance, or phone IDT on 020 8819 9158.

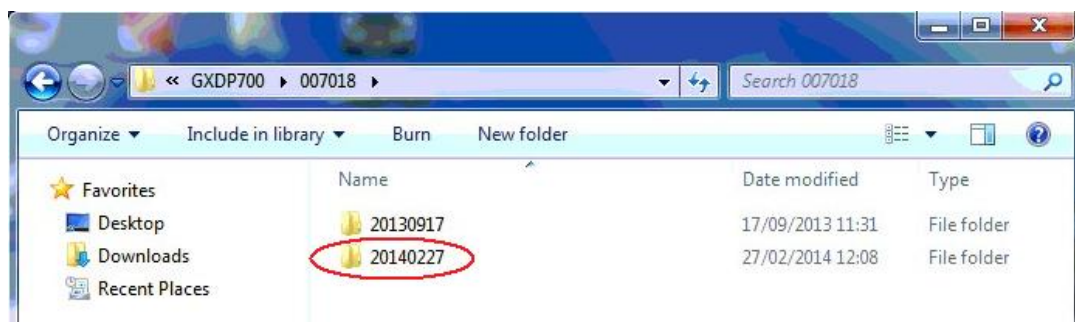
Step 3

Find the subfolder with the same name as the Patient ID:



Step 4

Double-click the Patient ID subfolder and it will open to show a list of Studies:

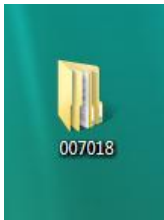


Step 5

Find the Study with the Date that you want (dates are displayed YYYYMMDD). This is the subfolder with the Raw DICOM files that you need to save to a Zip File.

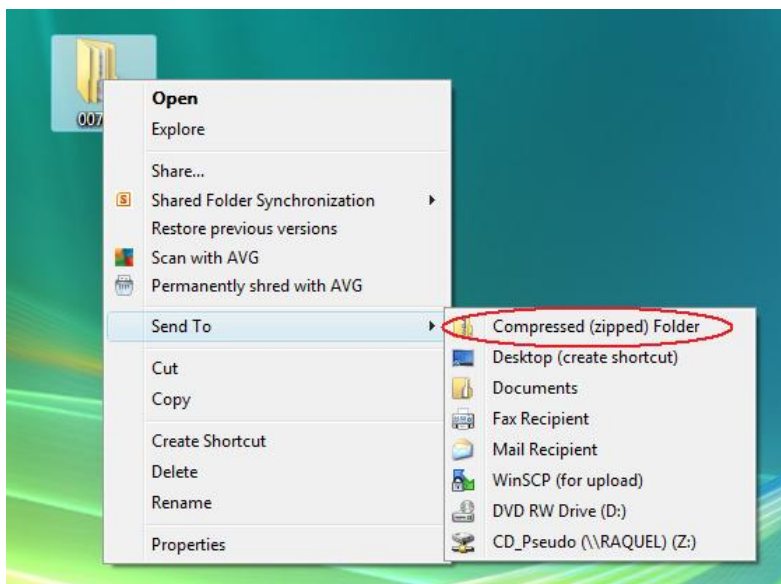
Step 6

- Right-click (with the **right** mouse button) on the Study Subfolder and select **Copy**
- Right-click (with the **right** mouse button) on your Desktop and select **Paste**
- This will make a copy of the Study Subfolder on your Desktop:

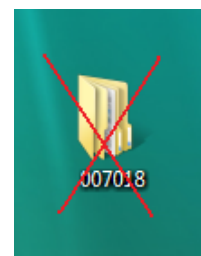
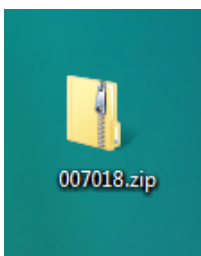


Step 7

- Right-click (with the **right** mouse button) on the **Study Subfolder on your Desktop** and select **Send to compressed (zipped) Folder**



This will make a Zip File (with a picture of a zip) on your Desktop. The file name will end in .zip. You can now delete the copy of the Study Subfolder from your Desktop.



Step 8

Use **Method A** or **Method B** or **Method C** below, or any other method you prefer, to send the Zip File to IDT.

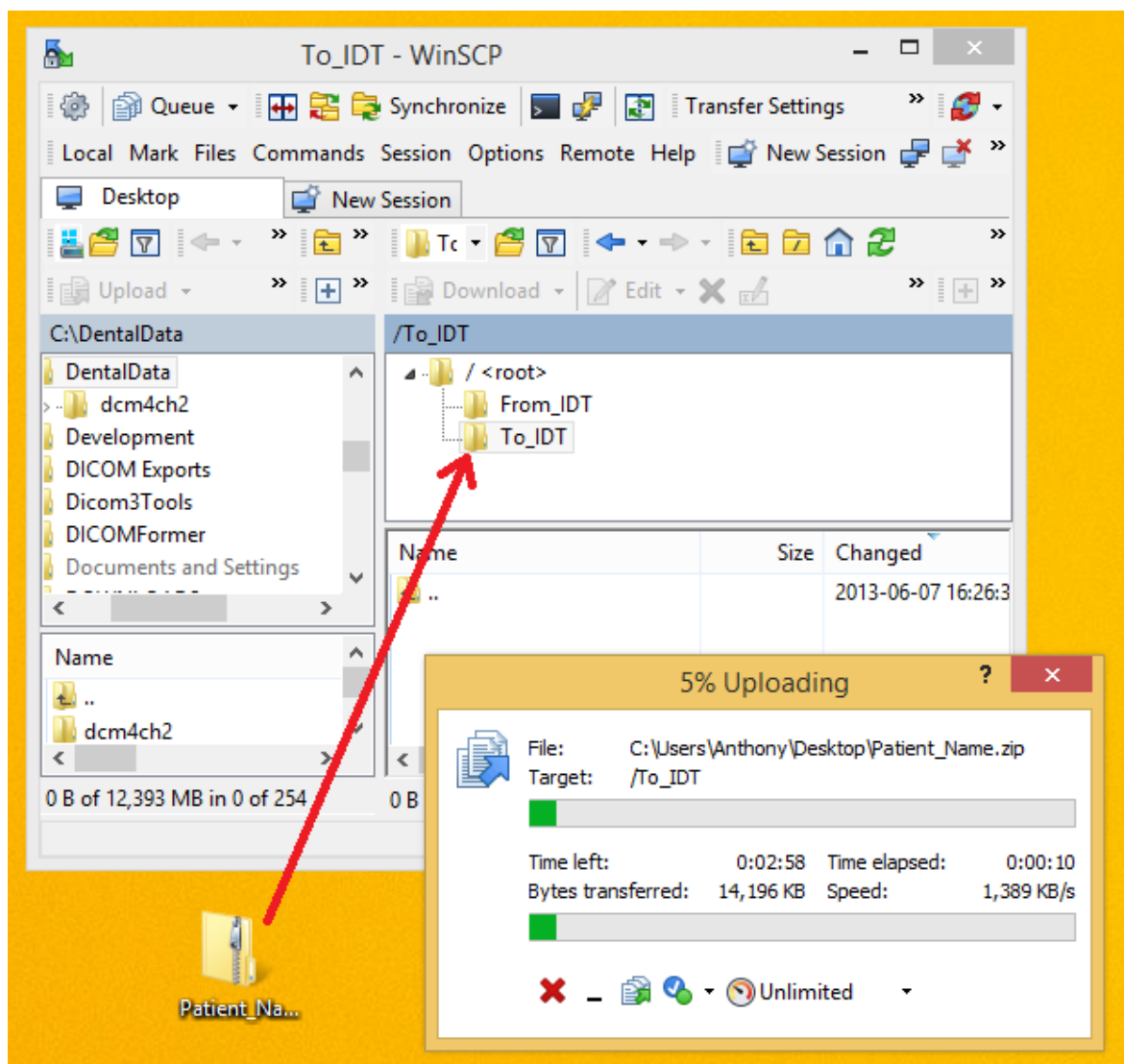
How to Send the Zip File to IDT

Method A: if you have an SFTP Account

You can drag the .zip file into your "To_IDT" folder.

Step 9A

- On your Desktop, double-click **WinSCP** to launch it.
- Drag the Zip File from your Desktop into the **To_IDT** folder.
- When the Zip File has finished copying, delete it from your Desktop.

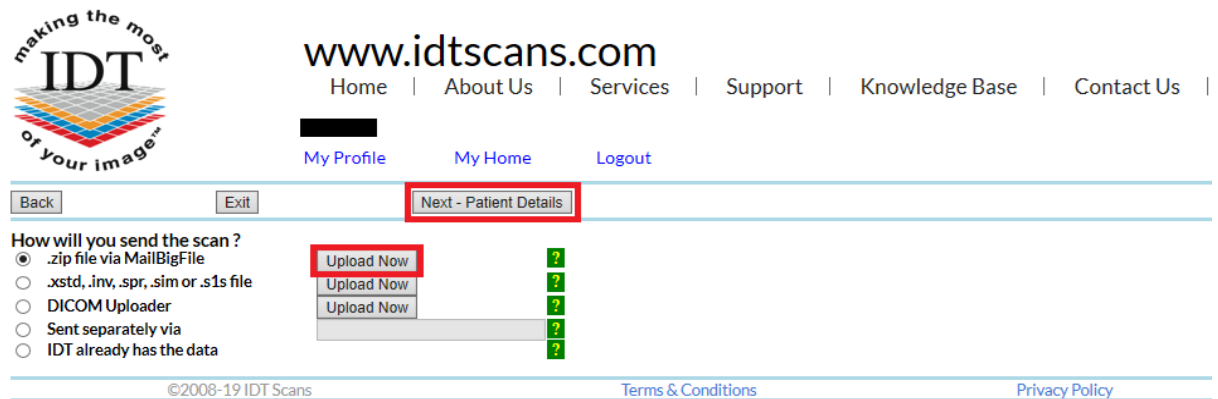


Method B: if you have registered on www.idtscans.com

You can upload the .zip file while booking in the work you require.

Step 9B

- Go to **www.idtscans.com**
- Log into your account and start booking the case in
- Select **“.zip file via MailBigFile”** and click on **“Upload Now”**.



- Attach and send your Zip File (see below)
- Click **“Next – Patient Details”** to carry on booking in the case while the file is being sent to IDT.

Step 10B

Follow the 3 steps below to attach and send your file:



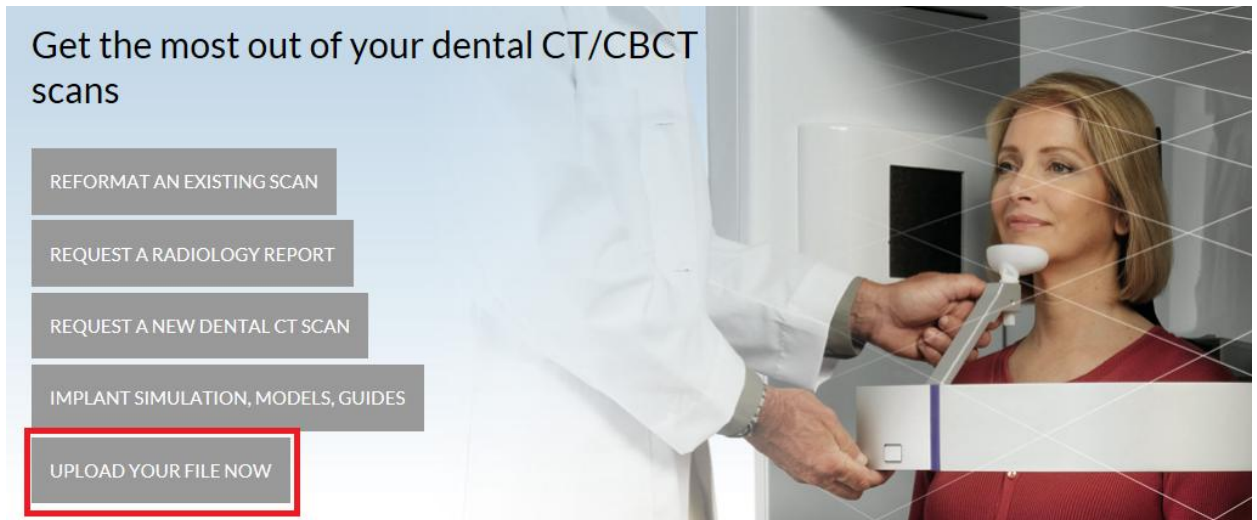
Method C: if you haven't registered yet

You can upload the .zip file first, then book in the work you require later.

Step 9C

Go to **www.idtscans.com**

If you haven't registered, click **Upload Your File Now**:



Step 10C

On the next page, click on **“Upload a Zipped Folder”**:



www.idtscans.com

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Upload Files

If you are requesting work for IDT Scans to do, please click on one of the following links and follow the steps in the Online Booking wizard:

- [Reformat an Existing Scan](#)
- [Request a Radiology Report](#)
- [Implant Simulation, Treatment Planning, Guides](#)

If you want to send us a single file, please click here:

- [Upload a Single File](#)

If you want to send us multiple files, please place them in a folder. Right-click on the folder and select “Send to” and then select “Compressed (zipped) folder”. Then click on the following link and select the zipped folder:

- [Upload a Zipped Folder](#)

Please visit our extensive [Knowledge Base](#) for further information, or [Contact Us](#).

Step 11C

Follow the 3 steps below to attach and send your file:



www.idtscans.com



Mail a Big File to idtscans.com

In **Secure Mode**

1

Attach Files (maximum file size 2GB)

Browse...

2

Your Email Address

Message

it is easy to send data to
IDT Scans :)

3

Send All Files

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