

# How to Install, Configure and Use sFTP (Macintosh Version)

The sFTP secure File Transfer Protocol allows you to transfer patient datasets to and from IDT's server securely. All data transfers are encrypted and we create a dedicated account for each user which is password protected so no-one else can access it.

In order to access your sFTP account, you need to install some client software on your computer.

If you are using a Windows PC please download and install **WinSCP**

If you are using a Macintosh computer please download and install **FileZilla**.

## Step 1:

Go to <https://filezilla-project.org> and select **Download FileZilla Client**.



The screenshot shows the FileZilla website homepage. The main header features the FileZilla logo and the tagline "The free FTP solution". A navigation menu on the left includes sections for FileZilla, FileZilla Server, Community, General, and Development. The main content area is titled "Overview" and contains introductory text about the software. Below the overview, there is a "Quick download links" section with two buttons: "Download FileZilla Client" (for all platforms) and "Download FileZilla Server" (for Windows only). The "Download FileZilla Client" button is highlighted with a red box. Below the buttons, there is a "News" section with a recent update: "2016-05-09 - FileZilla Client 3.17.0.1 released".

## Step 2:

On the next screen, click **Show additional download options**

**FileZilla** The free FTP solution

Home

**FileZilla**  
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**Development**  
Source code  
Nightly builds  
Translations  
Version history  
Changelog  
Issue tracker

### Client Download

The latest stable version of FileZilla Client is 3.17.0.1

Please select the file appropriate for your platform below.

◆ **Windows (64bit)**

**Download FileZilla Client**

This installer may include bundled offers. Check below for more options.

The 64bit versions of Windows Vista, 7, 8, 8.1 and 10 are supported.

◆ **More download options**

Not what you are looking for?

➔ **Show additional download options**

◆ **Mac OS X**

◆ **Windows (64bit)**

➔ **FileZilla\_3.17.0.1\_win64-setup.exe** (recommended)

## Step 3:

On the next screen, click the link under “Mac OS X”.

**FileZilla** The free FTP solution

Home

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### Client Download

The latest stable version of FileZilla Client is 3.17.0.1

Please select the file appropriate for your platform below.

◆ **Mac OS X**

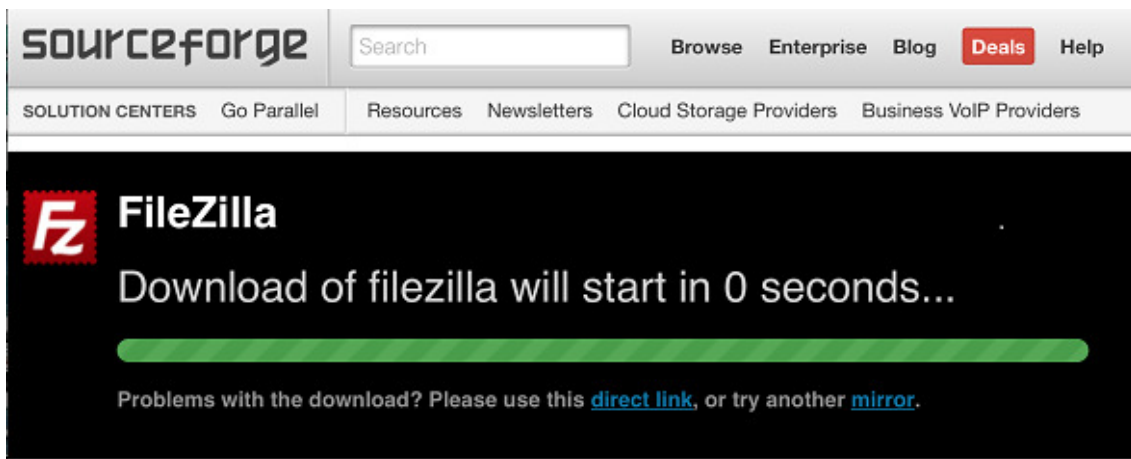
➔ **FileZilla\_3.17.0.1\_macosx-x86.app.tar.bz2**

Requires OS X 10.7 or newer

◆ **Windows (64bit)**

➔ **FileZilla\_3.17.0.1\_win64-setup.exe** (recommended)

You will then see the following screen:

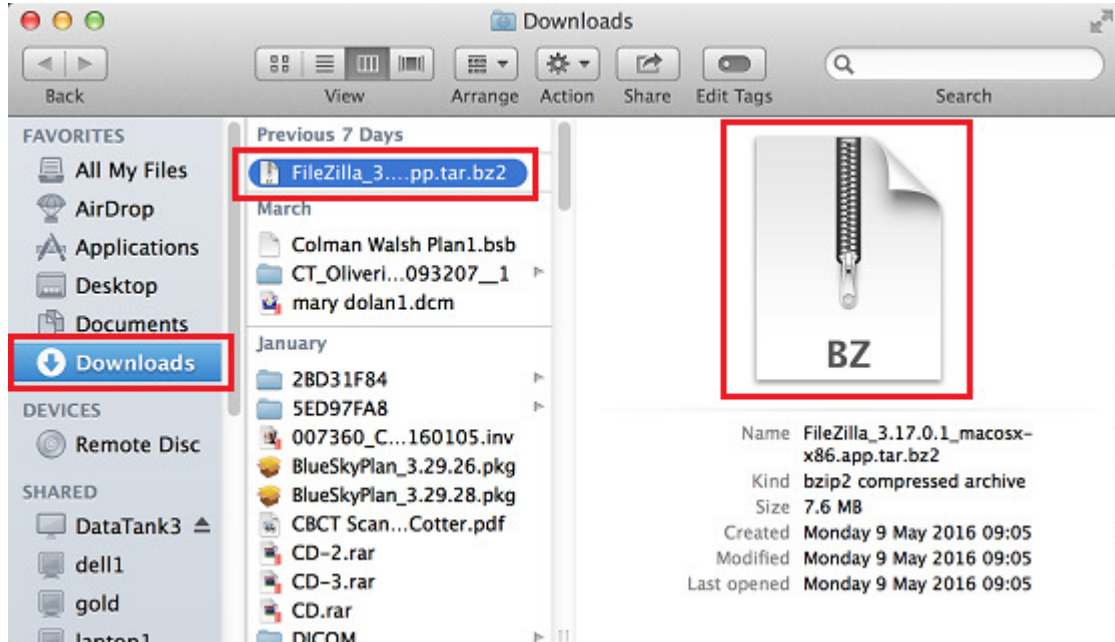


### PLEASE NOTE

There may be some advertisements on the Download page. We do not recommend downloading or installing any product other than FileZilla.

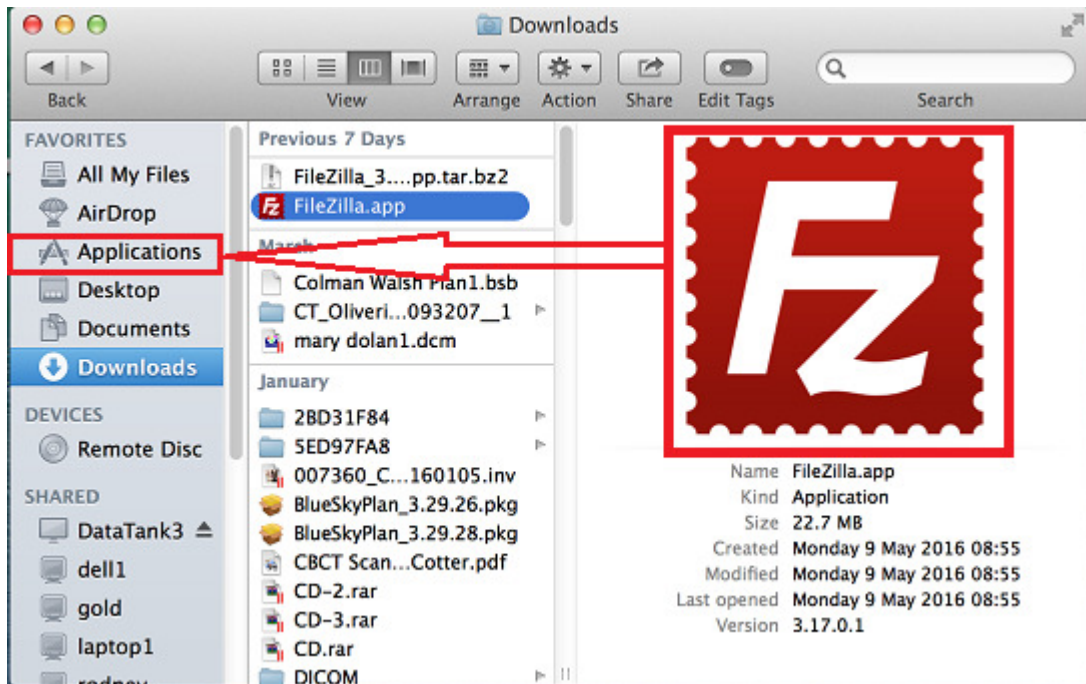
### Step 4:

The FileZilla installation file will go into your “Downloads” folder by default. Use the “Go” menu to access your Downloads folder, and double-click the FileZilla installation file.



### Step 5:

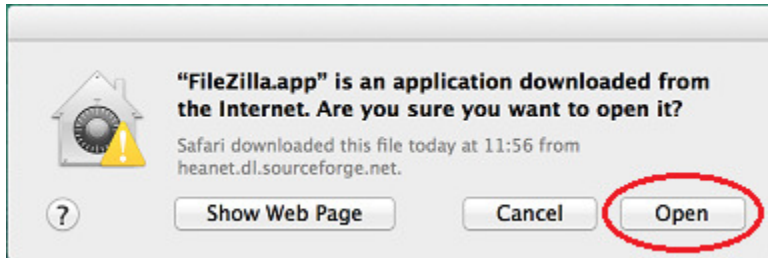
Drag the FileZilla App into your “Applications” folder.



# How To Configure FileZilla

## Step 1:

Double click the **FileZilla** icon to launch the application. Click **Open** if prompted.



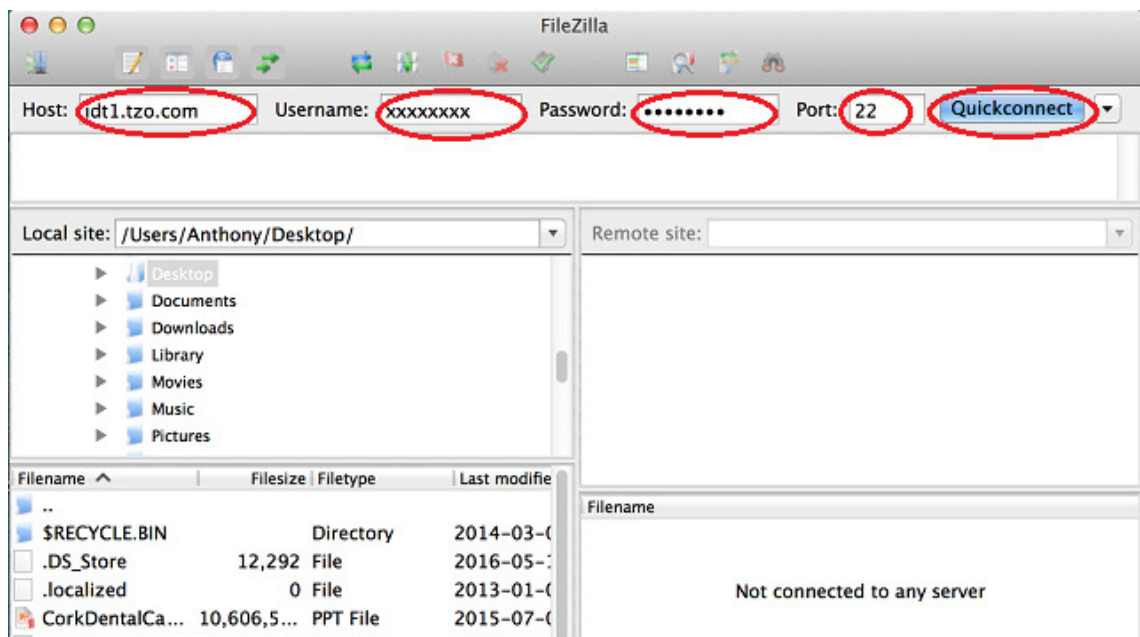
Please follow the instructions below. You should only be required to complete these steps once.

## Step 2:

Enter the following on the top line of FileZilla:

Host: **idt1.tzo.com**  
Username: the User name supplied by IDT  
Password: the Password supplied by IDT  
Port: **22**

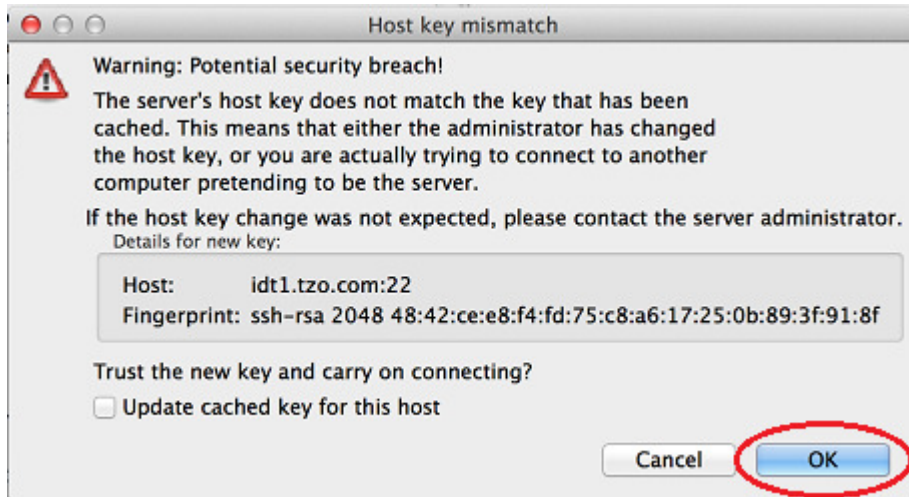
Then click **Quickconnect**





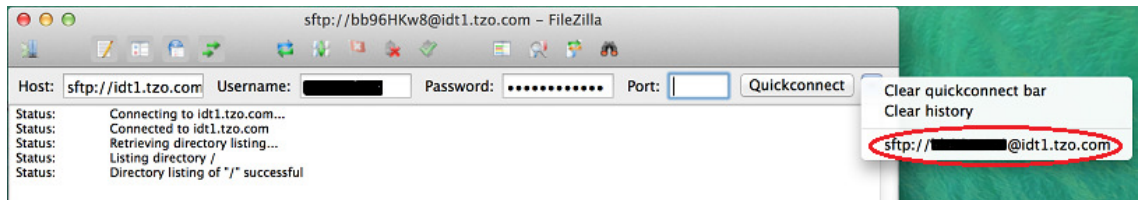
### Step 3:

If you see the following screen, please click **OK**. You will only see it the first time you connect to the server.



### Please Note:

The next time you use FileZilla, you can simply select your login information from the dropdown to the right of the "Quickconnect" button:



**You are now ready to start using FileZilla to transfer some files.**

# How To Use FileZilla

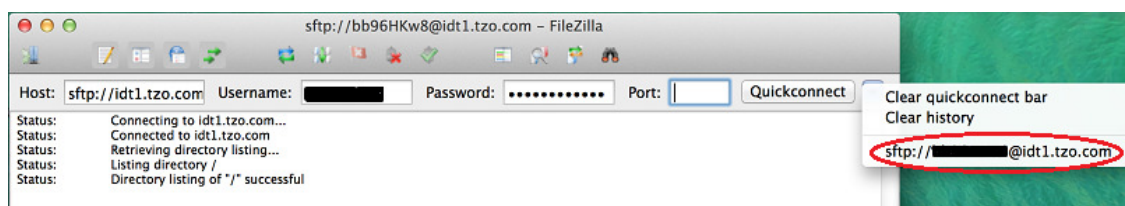
## Step 1:

Double click the FileZilla icon in your Applications folder or in Launchpad.



## Step 2:

If you have already configured FileZilla (see previous section), select your login information from the dropdown to the right of the “Quickconnect” button:



## Step 3:

You will see two panes as shown below.

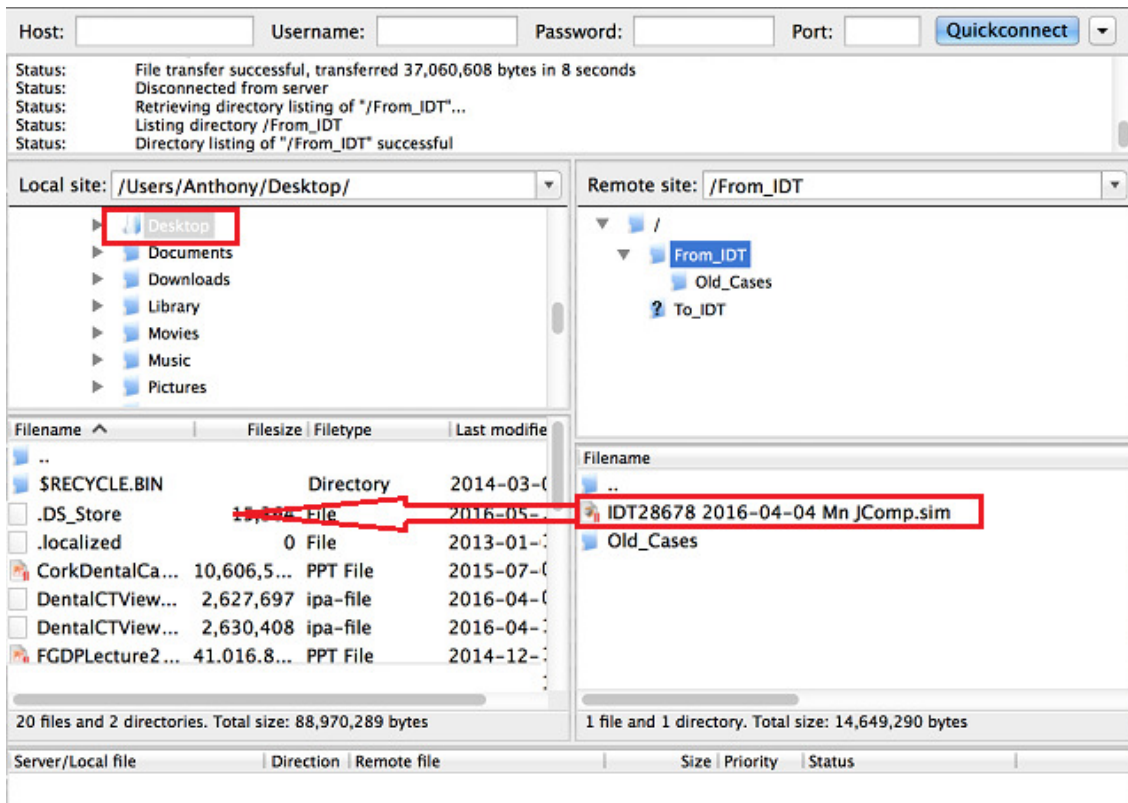
- The **Left Pane** shows the folders on your computer. It is normally set to show the files on your Desktop.
- The **Right Pane** shows your folders on IDT’s server. The datasets that have been prepared for you by IDT will be in the **From\_IDT** folder. *No one else can see these files.*

### To receive files From\_IDT:

- Please double-click the folder that you want to copy files from (e.g., **From\_IDT**).
- Please drag the file that you want to copy to the **Left Pane** and it will be copied to your **Desktop**.

### To send files To\_IDT:

- Please make sure the file you want to send is on your Desktop
- Please drag the file from the **Left Pane** to the **To\_IDT** folder.



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