

How to Order Reformatted Images

Step 1:

Go to <u>www.idtscans.com</u> and choose **Reformat an Existing Scan** from our homepage.



Step 2:

Log in to your account. Please **Register** if you haven't already done so.



Step 3:

Click Next – Scan Source

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Back	Exit	Next - Scan Source					
Reformat Scan							
Note: Cost of CT Scan is NOT i	ncluded						
This Wizard will help submit ye	our Order						
Mandatory fields are marked v	vith *						
Information is available by clic	king or hovering over this ico	on:- 🛛	1				
You may exit this Wizard and r the Exit button.	estart or select a different V	vizard by clicking					
Please click Next - Scan Sourc	e to get started.						
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Step 4:

Decide how you would like to send your data to IDT Scans.

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Back		Next - Patient Details				
How will you send the scan ? • .zip file via MailBigFile .xstd, .inv, .spr, .sim or .s1s file DICOM Uploader Sent separately via IDT already has the data	Upload Now Upload Now Upload Now	? ? ? ? ?				
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Example

Select the option most suited to you (.zip is the most frequently used) and select 'Upload now' (Upload Now). Then choose the file you wish to send to IDT.

If you have a single file you can send it by itself.

If you have multiple files in a folder, please right-click (with the Right mouse button) on the folder, and select 'Send to compressed (zipped) folder'. This will create a single .zip file which you can attach and send.



www.idtscans.com



Mail a Big File to idtscans.com

In Secure Mode 🗟

	Attach Files (maximum file size	e 2GB)
U		Browse
	Your Email Address	
É	joesmith@idtscans.com	
	Message	
	It is easy to send da IDT Scans :)	ta to
J	Send All Files	

NOTE:

Your file may take a few minutes to upload; however, you can continue with the order while you wait.

Step 5:

Please complete all sections marked with an *

Cour image		WWW.i Home	dtscan About	Services	Support	Knowledge	Contact
Back	Exit	Next - Ima	aging Details				
Patient Details Title First Name Last Name Date of Birth	Mr Name Last Name 1 V Jan V 2000 V	•					
 Sex Patient ID Address Tel 1 Tel 2 Tel 3 Email 	Male Female		2				

Step 6:

Please select your Reformatting Options. You may select either a Full Arch or one or more Quadrants for reformatting (a Full Arch costs less than 2 Quadrants).

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Back	Exit	Next - Output Format		
* Scan Details Please enter the Imaging Ce Imaging Centre Region scanned * Regions to be Reform If the regions were scanned separately.	entre or Dental Practice wher Scanning Site Nme Maxilla Both Jaws atted separately, you must request	t them to be reformatted		
Maxilla Full Arch	URQ UAnt	ULQ		
Mandible Full Arch	LRQ LAnt			
Original Prescriber Please state who originally Name Reg. Number Email Tel	referred the patient for the S	can.		
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Step 7:

Please choose the file format required by the End User.

The **End User** is the person who will be viewing the images (not necessarily the person who requested the scan).

Set IDT of the most	WWW.idtscans.c Home About Us 1 My Profile My Home	COM Services Support Logout	Knowledge Base Contact Us
Back Exit	Next - Advanced Processing		
Output Options STL Simplant InVivo Viewer Ouput File Format Please select Simplant View or Simplart have a Simplant software licence. Simplant View Simplant View Simplant Planner Simplant Pro Simplant Aster Simplant OneShot Price so far GBP f	[GBP £] ? [GBP £] ? [GBP £] ? it OneShot if the End User does not ? [subtract - GBP £] ? [Included in Price] ? [Included in Price] ? [Included in Price] ? [Included in Price] ? [add GBP £] ?		
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- **STL File** if you require a 3D dataset in STL (stereolithography) format. You can use this to print your own 3D model.
- **Simplant View** is free viewing software. Select this option if the End User needs to view the images and take measurements but does not need to place virtual implants, create a treatment plan or order a surgical drill guide.
- **Simplant Planner** is not free (a licence is required). Select this option if the End User owns Simplant Planner software.
- Simplant GO is entry-level, user-friendly software optimised for ordering surgical guides. It is not free (a licence is required). Select this option if the End User owns Simplant GO software.
- **Simplant Pro** is not free (a licence is required). Select this option if the End User owns Simplant Pro software.
- **Simplant Master** is not free (a licence is required). Select this option if the End User owns Simplant Master software.
- **Simplant OneShot** is free viewing software with all the features of Simplant Planner, however, an extra fee is added to the reformatting price. Select this option if the End User doesn't own Simplant but needs to place virtual implants, create a treatment plan or order a surgical drill guide.
- InVivo Viewer a service requested by dentists who use InVivo Dental software produced by Anatomage. Datasets are supplied in proprietary InVivo format. A copy of the InVivo Dental Viewer is also supplied.

Step 8:

Select any advanced processing required.

Sating the mo	WWW.iC Home	About Us	COM Services Logout	Support	Knowledge Base	Contact Us
Back Exit	Next	- Additional Services				
Advanced Processing Draw ID Nerve Separate Teeth Separate Skin Register with Stent STL file Register with Stent CT/CBCT file Register with Stent & Plaster Cas Price so far GBP £	[a [a [a a s [a st CT/CBCT files [a	dd GBP £] ? dd GBP £] ?				
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- **Draw ID Nerve** The Nerve Canal (if you select this option) will be estimated by a member of IDT Scans staff supervised by a Registered Clinical Scientist. IDT Scans cannot guarantee the accuracy of the ID Nerve Location. You should rely on your own professional judgement and not base your treatment plan or surgery on this estimate. If you are in doubt do not select this option.
- Separate Teeth This option allows for the teeth to be picked out as separate objects in the 3D View giving you the ability to remove the teeth from the view when showing the patient what work is to be done.
- Separate Skin This option allows for the skin surface to be picked out as a translucent object in the 3D View showing you how the proposed teeth correspond to the patient's lip line.
- **Register with Stent STL file** Select this option if you want IDT to register the CT/CBCT Scan with an optical scan of a stent.
- **Register with Stent CT/CBCT files** Select this option is if you want IDT to register the CT/CBCT Scan with a separately scanned stent.
- **Register with Stent & Plaster Cast CT/CBCT files** Select this option is if you want IDT to register the CT/CBCT Scan with a separately scanned stent seated on a plaster cast. This involves extra processing to transfer the proposed teeth and soft tissue information from the plaster cast.

Step 9:

Select any additional services you would like. If you don't require any of these services, click **Next - Delivery** to advance to the next page.

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or vour image	My Profile	My Home	Logout		
Back	Exit		Next - Delivery		
Optional Additional	Services			_	
Disclaimer: Some of t accuracy of the result provided here. If you	hese services are sub s. You should rely on are in doubt do not se	o-contracted to qua your own professi elect these options	ilified external spe onal judgement an	cialists. IDT cannot guarante d not base your treatment p	e and cannot be held responsible for the lan or surgery solely on the services
Radiology Report		[add GBP £] ?		
Original Prescriber	nned, you must requ	est both jaws to be	reported.		
Please state who original Name	ly referred the patie	nt for the Scan.			
Reg. Number					
Email					
Please state the reas	on for taking the CT	scan.			
Please outline the pa leading to the report	tient's clinical histor request. Please indic	y and describe any cate any specific re	symptoms gions of interest.	1	
800 characters left Implant Simulation Implantologist's Tre Please state the prop describe the clinical	atment Plan posed implant sites, ti putcome to be achiev	[add GBP £ [add GBP £ he implant system red.] ?] ? to be used and]	
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Price so far GBP £	Refresh				
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- **Radiology Report** tick this box if you want the images to be clinically evaluated and any abnormalities reported by a Dental Radiologist.
- Implant Simulation tick this box if you would like a Dental Technologist to provide screenshots illustrating possible implant sizes and locations.
- Implantologist's Treatment Plan tick this box if you would like a dentist specialising in Dental Implants to create a treatment plan for your patient.

Step 10:

Choose how you would like the data to be delivered to you. You can also select when you want to receive the results

Express Service (< 3 working days) will incur an extra charge.

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Back	[Exit	Next - Order Sum	mary			
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Notes	to IDT						
800 cl	haracters left	iresh					
	©2008-19	IDT Scans		Terms & Conditions		Privacy Policy	

Step 11:

This page is a summary of the information that will be sent to IDT Scans.

You can edit your order by clicking **Back**. Otherwise, click **Next – Payment** to proceed.

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Back	Exit Next - Payment
Please review your order of	arefully - Click "Back" to change it.
Reformat Scan Order Patient Details Name Address Date of birth Sex Tel 1 Scan Details Imaging Centre Region Submitted by Reformatting Options Format File type Reformat Region Advanced Processing Separate Teeth Delixeor	Ms Jo Bloggs 01-Sep-1963 female Scanning Site Name Mandible ZIP via MailBigFile Simplant Simplant Planner Mandible
Deliver via Deliver to Results due Schedule	MailBigFile 18-Dec-2019 by Close of Business Standard Processing
I have reviewed this or	der and confirm that it is correct
I have read and agree t	o abide by IDT Scans Terms & Conditions
Price so far GBP £	Refresh

Step 12:

Please choose the relevant payment option and click **Submit Order**.

Unless you have arranged credit facilities with us, your order will not be processed until payment has been received.

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OF YO	Pur image		My Profile	My Home	Logout					
Back]	Exit		Submit Order						
Payme To ensu	ent Options ure our fastest turnaround	d times, pl	ease pay online now.							
۲	Credit card	mastercard,	VISA	?						
0	PayPal	PayPal		?						
0	Invoice			2						
Final P	rice GBP £									

Step 13:

If you choose to pay online by **Stripe (Credit Card)** you will be redirected to the **Stripe** secure web payment service where your card details will be taken.

Please click **Pay** when you are ready to pay. Alternatively, you can select **Image Diagnostic Technology Limited** to return to IDT's website and choose a different payment option.



	Or	
Email		
email@example.com		
Payment method		
Card information		
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MM / YY	CVC	G
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Full name on card		
Country or region		
United Kingdom		~
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If you choose to pay by PayPal, you will be redirected to PayPal's website.

Please click **Next** when you are ready to pay. Alternatively, you can select **Cancel and return to Image Diagnostic Ltd** and choose a different payment option.



If you need assistance, please phone us while you are at the computer on

- + 44 (0)20 8819 9158 UK
- + 44 (0)7767 366596 Mobile
- + 353 (0)21 470 9501 IRL

and we will do our best to help.

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